

DEPARTMENT OF SOCIAL SERVICES

744 P Street, M.S. 7-182
Sacramento, CA 95814



December 5, 1984

• ALL COUNTY INFORMATION NOTICE NO. 108-84

TO: County Welfare Director
Supply Clerk
Forms Coordinator

SUBJECT: Saldivar v. McMahon Notice of Action Labels

The purpose of this letter is to notify you that the supply of preprinted address labels ordered for your county will be delivered approximately December 17, 1984. The quantity of labels ordered for each county was determined by DSS based on past ordering practices for Notice of Action forms. These labels are to be used to convert the remaining supplies of state printed Notice of Action stock. Effective January 1, 1985, all Notice of Action forms should reference your county's address as instructed in ACL 84-97.

Before the vendor invoice can be honored by DSS, we must ensure that stock has been received by all requesting counties. Therefore, it is critical that counties confirm receipt of their order by completing the lower portion of this letter on the date stock is received. Please return it to the following address:

Forms Management Unit
744 P Street, M.S. 7-182
Sacramento, CA 95814

Attention: Laurie Sato

If your county did not request labels, please disregard this letter.

If you have not received stock by December 26, 1984, or have any questions, please call the Forms Management Unit at ATSS 8-492-8731 or (916) 322-8731.

Robert T. Sertich

ROBERT T. SERTICH
Deputy Director
Administration Division

NOTIFICATION OF STOCK RECEIVED - Preprinted Address Labels

County:

Stock Received Date:

Quantity Received:

Name of Person Completing Report:

Telephone:

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Signature:

Date: